

Title: How to add the Section 2,3,4-Group Evaluation (Progress Setting)

Description:

Step 1: Go the My ERP. Choose the Programme.

The screenshot shows the CISTReC 2.0 website interface. The header includes the logo and navigation links: HOME, PROGRAMME, DASHBOARD, EVENT, E-TUTORIALS, CONTACT US, ABOUT US. The user is logged in as KENSHIN GAN. The main content area is titled 'ERP Management' and features a green 'ADD' button. Below the button is a description: 'This function is a premium feature for enterprise user to manage multiple corporates or program owners under a sustainable training utilization.' There are four tabs: 'Available ERP', 'My ERP', 'Program', and 'ERP Instructor (3)'. The 'My ERP' tab is active, displaying a table with the following data:

#	ERP Name	Status
1	Audit Management & Monitoring	Approved
2	COP Certification	Pending
3	RSPO Department Monitoring And Management	Pending
4	SLDN TEST	Approved

Step 2: Go to the side bar and choose Progress Setting.

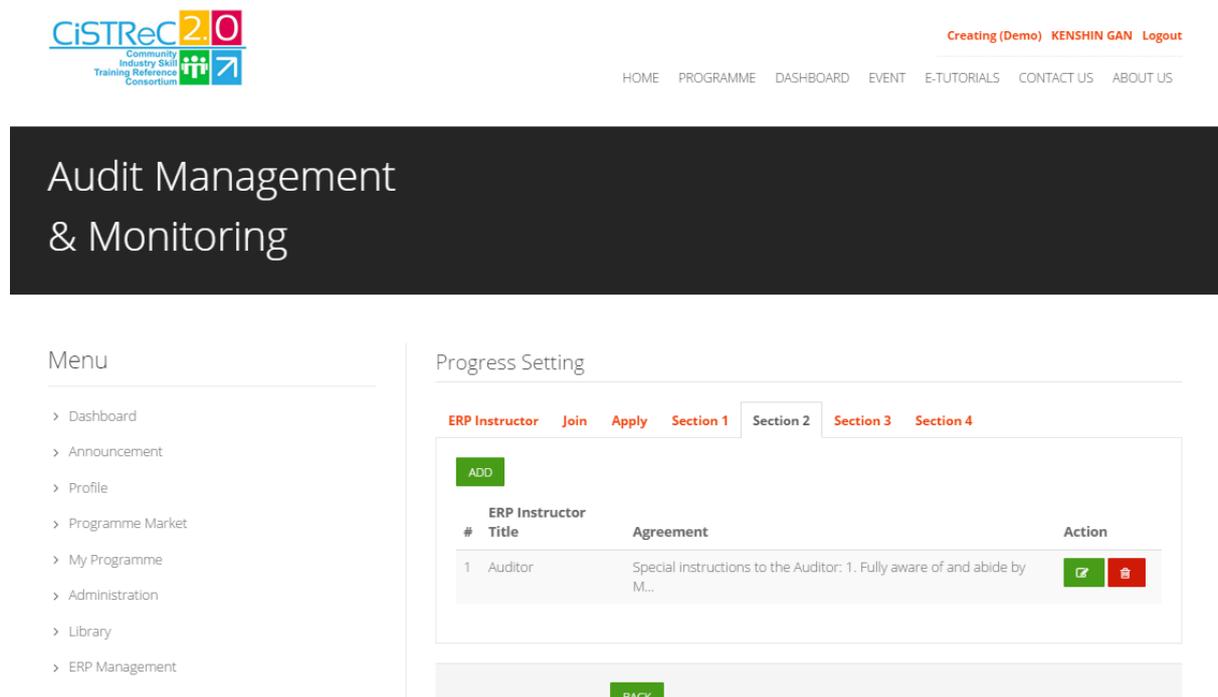
The screenshot shows the 'ERP Profile' page. The left navigation menu is updated to include 'Audit Management & Monitoring' and its sub-items: 'ERP Profile', 'Management', 'Progress Setting', and 'Forum'. The main content area displays the following information:

ERP Name: Audit Management & Monitoring

Objective/Description: Cop Management for auditor monitor and company group Cop certification

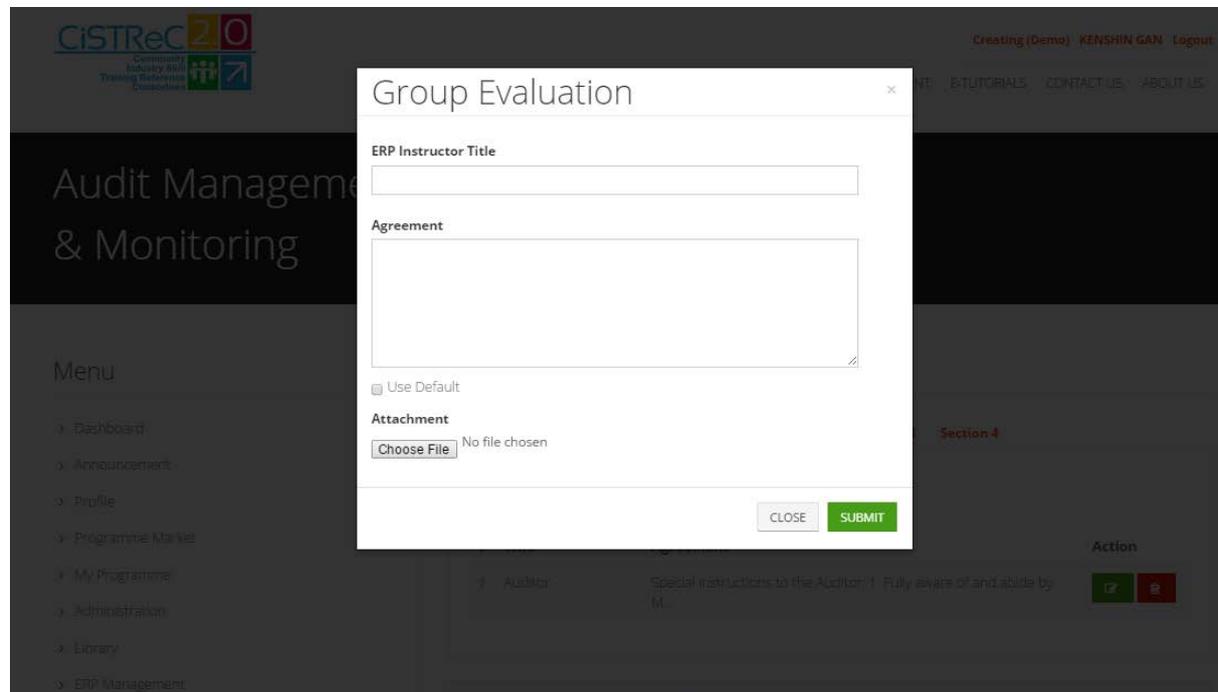
At the bottom of the content area is a green 'BACK' button.

Step 3: Click on Section 2 tab and click the Add button for fill in details.



The screenshot shows the CiSTReC 2020 website interface. The header includes the logo and navigation links: HOME, PROGRAMME, DASHBOARD, EVENT, E-TUTORIALS, CONTACT US, ABOUT US. The user is logged in as KENSHIN GAN. The main content area is titled 'Audit Management & Monitoring'. On the left is a 'Menu' with options like Dashboard, Announcement, Profile, Programme Market, My Programme, Administration, Library, and ERP Management. The main area is 'Progress Setting' with tabs for ERP Instructor, Join, Apply, Section 1, Section 2 (selected), Section 3, and Section 4. A table under 'ERP Instructor' has one entry: #1, Title: Auditor, Agreement: Special instructions to the Auditor: 1. Fully aware of and abide by M... The table has an 'ADD' button and an 'Action' column with edit and delete icons. A 'BACK' button is at the bottom.

Step 4: Fill in the related information such as ERP instructor title and agreement. Then, click Submit.



The screenshot shows a 'Group Evaluation' modal form overlaid on the website. The form contains the following elements: 'ERP Instructor Title' (text input), 'Agreement' (text area), a 'Use Default' checkbox, an 'Attachment' section with 'No file chosen' and a 'Choose File' button, and 'CLOSE' and 'SUBMIT' buttons at the bottom right. The background shows the same website interface as the previous screenshot.